

Dear Parent,

Kindly be informed that Periodic Test-1 starts from Monday, 13th July 2020. The following are few guidelines for your reference.

1. Students should login at 8.20 through Zoom ID during the exams. Teachers will give the instructions for 10 minutes.
2. The exam will start sharp at 8.30am and ends at 9.10am.
3. The students will get **40 minutes** of time to complete the exam. They need to submit their google form after the completion of the exam. After the specific time limit the students can't submit their papers.
4. The exam period will be class teacher's period. Kindly join the session with class teacher's Zoom ID and password.
5. Exam will be conducted **only through Google Forms**.
6. The Google Form exam links will be shared to all the students through **Gmail**, by the class teacher at 8.30am.
7. The Gmail and the Zoom account should be kept open and need to be operated simultaneously.
8. It is mandatory for the students to keep the camera **ON** during the exam. Otherwise the exam will not be validated. In case of any issues, Kindly contact the class teacher or the coordinator.
9. Students are allowed to use rough note book.
10. If the students face any difficulty during the exam like power cut, internet issues etc..., Kindly contact the class teacher or the coordinator at the earliest. The students need not get panic, we'll guide them accordingly.
11. We request the parents to give space for the students to attempt the exams well without any disturbances. Your genuine support is always appreciated.
12. Extra classes remain cancelled during Periodic Test. If student need any assistance for the next day exam, they can contact the subject teachers between 2pm-4pm.
13. No home works will be given during the periodic test.



Principal